

WTIP Community Radio News Reporter/Producer

WTIP Community Radio in Grand Marais, Minn., seeks a full-time reporter/producer to contribute news to both our on-air and digital platforms.

About WTIP

WTIP serves the North Shore of Lake Superior in Minnesota, across the lake into Michigan and Wisconsin, and streams online at www.wtip.org.

Life in the area

We work and play in one of the most beautiful natural settings in the country, nestled between Lake Superior and the Boundary Waters Canoe Area Wilderness. There are numerous opportunities for outdoor recreation including hiking, canoeing, fishing, cross-country skiing, and more. Grand Marais, a town of about 1,300, is set on a beautiful natural harbor.

Job summary

WTIP is looking for a creative and motivated reporter/producer. The ideal candidate can produce audio news stories, in-depth features, and interviews on various topics. They can create basic online versions for selected stories. They can occasionally produce and host our weekday news program, North Shore News.

Duties and responsibilities

Attend or cover school board, county, city, and other meetings as assigned by news director
Follow and report on environmental news and outdoor news
Develop stories, track issues and events, schedule stories, schedule time for interviewing, writing and editing
Serve as an editor to ensure news reports are produced in an effective, timely and responsible manner
Able to meet daily deadlines under stressful conditions
Produce various features, special programs and news forums
Participate in station events and fundraising activities
Make timely and effective decisions in situations requiring prompt attention
Act as producer and/or host of live news program(s) when needed
Perform additional duties as assigned by news director or station manager

Preferred skills/qualifications

Experience in a radio newsroom and a background in journalism— or equivalent — required
Strong interpersonal skills
Self-motivated, organized, good time-management skills
Demonstrated ability to work through difficult and stressful situations
Experience with Adobe Audition or other digital audio editing software
Online research, editing, multimedia production, word processing and spreadsheet proficiency
Demonstrated understanding of digital, social media and websites
Ability to operate digital audio broadcast equipment, including ENCO and similar systems.
Experience operating a broadcast board
Strong broadcast writing and reporting skills
Proficiency as a photographer is a plus

Personal characteristics

Commitment to WTIP's values of journalistic integrity and excellence, transparency, and service to the community

Motivated and hard working. Possesses integrity and self-discipline. Not afraid to approach people and ask questions. Has passion for people's stories.

Compensation & Benefits

\$37,000/year plus benefits

Application process

Send cover letter and resume to Matthew Brown, WTIP executive director, at matthew@wtip.org. Deadline is Sunday, March 13.