

JOB TITLE: Reporter

REPORTS TO: News Director

POSITION SUMMARY:

WTIP is seeking a dedicated and resourceful part-time reporter to join our newsroom. The reporter will investigate and report on local stories, conduct interviews, and deliver timely, accurate news across on-air and digital platforms. The ideal candidate possesses a sharp news instinct, strong storytelling skills, and a commitment to serving the public with informative and engaging content. The reporter will help craft the sound of WTIP's news and information programming, and implement the overall vision of the station's local news department.

REQUIRED SKILLS:

- Strong writing and communication skills:
 - Ability to clearly and concisely convey complex information in written and spoken formats.
- Journalistic ethics:
 - Understanding and upholding ethical standards in reporting, including accuracy, fairness, and source verification.
- News judgment:
 - Ability to identify important stories, assess their newsworthiness, and prioritize coverage.
- Curiosity and critical thinking:
 - A strong desire to investigate stories, analyze information, and ask probing questions.
- Proficiency with software and tools:
 - Microsoft Office Suite, Adobe Acrobat or similar audio editing software and social media platforms.
- Flexibility:

- Ability to adapt to a fast paced environment and cover breaking news when needed. Availability to cover breaking news or events in the evenings or on weekends as needed.
- Dependability:
 - Self-starter with a strong work ethic and attention to detail.

EXPERIENCE:

- Journalism degree or experience in broadcast production, web content, news writing and news editing, a plus

KEY RESPONSIBILITIES:

- Investigative reporting:
 - Researching and gathering information through interviews, document review, and on-location reporting to develop in-depth stories.
- News coverage:
 - Covering breaking news events, local happenings, and important community issues.
- Collaboration:
 - Work closely with the news director and other team members to maintain the station's standards for news coverage.

WTIP BEATS:

- Housing
- Childcare
- Business News & Economic Development
- Health & Public Safety
- City & County Government
- Education, School Board
- Infrastructure

- Outdoors/Environmental

PAY, HOURS & LOCATION:

This part-time position is approximately 20 hours per week, M-F, with occasional weekends and special events. Pay range is \$18-\$22 per hour. Pay rate is commensurate with skills and experience. Work will take place at the WTIP main station located at:

1712 West Highway 61

Grand Marais, MN 55604

ABOUT THE STATION:

Cook County Community Radio (WTIP) is the oldest community radio station broadcasting on the North Shore of Lake Superior. Visitors and residents spread out over 1,500 square miles of woods and waters come together through WTIP, a 501(c)(3) non-profit organization that provides an arena for information-gathering, discussion, and expression.

EQUAL EMPLOYMENT OPPORTUNITY:

WTIP is an equal opportunity employer and prohibits unlawful discrimination or harassment on the basis of race, creed, religion, national origin, citizenship, sex, marital or parental status, age, physical or mental disability, or sexual preference or orientation. WTIP is committed to providing a working environment in which its employees and volunteers are treated with courtesy, respect and dignity. WTIP will not tolerate or condone any actions by any person which constitute sexual or any harassment.

TO APPLY:

Send resume and two writing samples to Executive Director, Matthew Brown at: matthew@wtip.org by January 15th, 2025.